

CIVICA

{ Smart Schooling with
a future focused school
management solution

Civica School Manager





Driving efficiencies and savings with an integrated approach to school management

To provide the best possible outcomes for your students, it's important to have the most efficient and hassle-free school management system. Schools are increasingly faced with significant budgetary and complex compliance challenges, so it's vital for schools to use a solution that's secure and reliable.

Civica School Manager (CSM) is designed to support the needs of Australian independent schools while being easily scalable – providing a future-focused school management solution. Civica has over 30 years' experience of supporting school administration teams with technology solutions designed to streamline operational processes and reduce costs.

10
hours

A school administrator managing student absences via phone and email can typically save 10 hours a week utilising the Community Portal.



Delivering better outcomes

Civica School Manager helps you streamline your operational processes and engages the wider school community

Civica provides

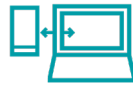
- A comprehensive, tried and tested solution developed in Australia, for Australian schools
- A modern and fully web-based solution that grows with you
- Fully managed cloud hosted service with secure Australian data centres
- Local support with team members across Australian time zones managing ticket support and removing the administrative burden from your school
- Commitment to ongoing investment in our solution, providing regular enhancements with new features and improvements to meet the ever-changing needs of schools.



Increased process efficiencies

With a modular platform that caters for and connects all areas of your school community

- A single source of truth for all your core data eliminates the need to enter data more than once
- Reduce risk and improve compliance with reporting you can trust
- Streamlined processes with a high degree of automation ensure your staff time is utilised efficiently.



Increased community engagement

through self-service tools that enable parents to manage their child's school journey

- Self-service access to student details, school events and news ensures parents are well informed
- Empower parents to update information, apply for leave, pay student fees online and lodge enquiries and applications.



Holistic access to student data

With all your data in one place it is easy to see student data in one view to improve educational outcomes

- Access relevant data from multiple sources with powerful insights and automation
- Enable teachers to drive better outcomes for all students.



Improving user experience

Through the use of a single dashboard and streamlined logins

- A single platform provides a consistent user experience which everyone in the school can easily navigate
- Comprehensive online help to provide the necessary support.

01

School Admin

Comprehensive web-based school administration system with an intuitive interface, person-centric design, and streamlined enrolment processes.

Features include tracking of student journey, family information, attendance, and federal/state reporting including Census, STATS and NAPLAN. Customisable reporting tools and staff record management.

02

Finance & Billing

A fully featured finance solution that enables your school to manage budgets, debt and cash flow with ease.

All areas of financial management are covered, including student billing, accounts receivable, accounts payable, general ledger, procurement and asset management.

Civica School Manager modules

Teacher Toolkit

An intelligent, modular set of teacher tools to streamline administrative classroom tasks and support teaching & learning.

Responsive design enables teachers to use their preferred device most suited to the task.

03

Reporting & Timetabling Integration

Flexible reporting tools and a comprehensive range of standard reports to support your school. Timetabling Integration allows schools to import a Timetable generated by a timetabling package, following the LISS standard, and use that to form the basis of a sessional attendance record for your teachers to use in each class.'

04

Optional modules

Civica School Manager offers a range of optional modules including Academic Reporting and Community Portal.

Academic Reporting

Our assessment modules are provided as an add-on to Teacher Toolkit, giving teachers the ability to manage their assessment tasks and record results in a centralised location. Reporting to parents is configurable and can be managed through the admin interface, with reports either emailed or published in the Community Portal.

Community Portal

A secure platform to share relevant and up-to-date information with your school community. It acts as the gateway between the schools' internal workflows, processes and data and the outside community (e.g., parents, caregivers and students) by providing automated workflows that remove the need for paper and forms.



Benefits of Civica School Manager

Harnessing the power of the cloud, Civica School Manager provides a host of workflow and reporting benefits to make your life easier. The system frees up time, resources, and money, which you can redirect to improving educational outcomes. Delivered as a SaaS solution, CSM easily scales as your school grows or requirements change.

CSM delivers significant benefits to it's schools:

- One centralised cloud system
- Efficiencies through automated workflows
- Reliable integration
- Published API for access to your data
- Parent self-service via portal and mobile app
- Improved fee collection with online payments and payment plans

Civica School Manager

Compatible with
mobile devices

Integrates with
best-of-breed school
applications

Modular & configurable

Civica School Manager

Inclusions	Core	Core+	Enhance
School Admin	✓	✓	✓
Billing and Finance*	✓	✓	✓
Teacher Toolkit	✓	✓	✓
Reporting	✓	✓	✓
Integration API	✓	✓	✓
Timetable Integration*	✓	✓	✓
Community Portal		✓	✓
Academic Reporting			✓
	LEARN MORE	LEARN MORE	LEARN MORE



Five reasons why you're in good hands

1

We know Education

Civica has over 30 years developing educational software for Australian schools and understands the Australian market.

2

A solution that grows with you

Civica solutions are designed to grow with your school, enabling you to scale from a single school or campus to a multiple school or campus organisation with ease.

3

Successful implementation

Our experienced project team works closely with you to ensure a smooth implementation. We support your change management processes through consultation and training.

4

A single trusted partner

Civica provides a comprehensive set of modules for schools and jurisdictions. Working in partnership with a single main supplier offers increased efficiency, reduces risk, improves reporting and compliance.

5

Secure and safe

Civica provides a cloud-based solution that meets ISO27001 hosting standards, so your data is secure, and access is reliable.

Transforming education with Civica

Civica delivers critical software and platforms to schools across Australia and Asia Pacific. Our complete suite of solutions streamlines admin, finance and billing, community engagement, assessment management and data, pastoral care, and timetabling.

We drive efficiency in education, helping you optimise performance and reducing cost so you can focus your efforts on providing the best outcomes for your students.

Civica by Numbers

30+

years of innovation
in the education sector

30%

of Australian schools
rely on Civica solutions

4,150

schools and academies
are supported worldwide

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